

# **Entry Procedures**

Please read our regulations carefully.

Filling out the entry form

Preparation of related materials

### A. Submission using the online entry form

## B. Submission using the printed entry form or the PDF entry form

Please fill out the printed entry form or downloaded PDF entry

form. As for the PDF entry form, please make sure to print it out on 2 pages, A4 size and portrait. Please sign the form by hand.

Please prepare one still of each work (JPEG 300 dpi or printed) and one director's photograph (JPEG 300 dpi or printed).

#### Formats acceptable for selection purposes

- Online streaming
- Please upload your work on online streaming services such as YouTube or Vimeo, and specify the URL in your entry form. Digital data MOV (H.264, Animation, ProRes 422, ProRes 4444), AVI (uncompressed), MP4 (H.264)
- Digital data
- Please save digital data on a USB memory or HDD with USB connection, and send it to our Festival Office together with the entry form. Please specify the title of the work on the USB memory or the HDD. Film 35mm or 16mm
- Film
- Please send each film print in a canister, inside an adequate shipping container together with the entry form.
- \* Please see our regulations, IV-B, for more details.
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- DCP data files are not acceptable for selection purposes. Digital data files can not be submitted online. The Festival does not accept DVD-Video, DVD-Data, Blu-ray Disc-Video or Blu-ray Disc-Data.

#### Filling out the online entry form

· Please fill out the online entry form.

\*The online entry form will be available on our website during the submission period (from February1st to April 1st, 2018).

#### Uploading related materials

- · Please upload one still of each work (JPEG 300 dpi) and one director's
- photograph (JPEG 300 dpi) according to the instructions · For the work with narration or dialogue, please upload the script in

• For the work with narration or dialogue, please prepare the script in PDF file or printed. PDF according to the instructions. %Please see our regulations, IV-A-1, for more details. • If your materials are digital data, please save them on a USB memory or on a HDD with USB connection. XPlease see our regulations. IV A-2, for more details. In case of submitting by formats In case of submitting by other than online streaming online streaming format (Digital data or film) In case of submitting by In case of submitting by formats other than online streaming online streaming format (Digital data or film) Submission of your online entry form Please choose the format you will submit for selection purpose (digital data or film), and click the "Entry' button on your online entry form. **Receipt of confirmation** e-mail for your entry An e-mail will be sent to you automatically, which mentions the entry reference number and the URL to your submitted entry form. Please make sure to print out your online entry form in 2 pages, A4 size and portrait. Submission of the work Submission of the work Submission of the Please upload your work on Please upload your work on work as YouTube or Vimeo, and specify the URL in your online online streaming services such as Please send your work to our YouTube or Vimeo. Festival Office by regular mail Please specify the URL in your or express courier together with your entry form and related materials. Submission of the work entry form. entry form. Please click the "Entry" button Please send your work to our Festival Office by regular mail or express courier together with the Please send your entry form and on your online entry form. related materials to our Festival Office. printed entry form. **Receipt of confirmation** e-mail for your entry An e-mail will be sent to you Receipt e-mail to announce the arrival of your entry **Receipt e-mail to announce** automatically, which mentions form, related materials and work the entry reference number and the arrival of your work An e-mail will be sent to inform you that your entry form, related An e-mail will be sent to inform you that your work has reached us safely. the URL to your submitted entry materials and work have reached us safely, with the entry form. reference number. Entry procedure complete Entry procedure complete